

RENTAL APPLICATION

Disclaimer /Authority

I, the said applicant, do solemnly and sincerely declare that the information contained in this application is true and correct and that all of the information was given of my own free will, I further consent to the lessor/agent contacting and/or conducting any enquiries and/or searches with regard to the information and references supplied in this application.

I, the said applicant, do solemnly and sincerely declare that I am over 18 years of age and have read and understood the contents of this agreement and have the competence and capacity to enter into this agreement.

I further more confirm and declare that:

- 1: I have inspected the property at _____
2. I have been informed, agree and understand that the rental price of the property is said to be \$_____per week is within my means of support.
3. I have been informed, agree and understand that the lessor/agent will carry out an inspection on the property on a 3 month basis and I further warrant that i will cooperate fully and allow this inspection to be carried on a 3 month basis.
4. I have been informed, agree and understand that the rental bond for this property will be \$_____ and I further authorise the letting agent to all details regarding the lodgement of the said rental bond with the appropriate authority.
5. I have been informed, agree and understand that the acceptance of my application is subject to a satisfactory report being obtained from information supplied on the fully completed Tenancy Application submitted by me. I further consent to the agent carrying out any enquiries necessary to process my application of tenancy.
6. I have been informed, agree and understand should there be a requirement to commence proceedings for the recovery of rent, repairs and/or damage to the aforesaid property during the term or at then expiration of the tenancy agreemtn all costs associated with proceedings shall be able to be recovered from me.
7. I further consent to the agent disclosing all personal information that they may hold for the purpose of.
 - a) Listing me name with a data base as a result of a tribunal order or multiple breach notices.
 - b) Enforcing a tribunal order.
 - c) Commencing recovery action in relation to any debt owed as a result of outstanding rent, repairs and/or damage that occurred or occurs during me period on tenancy.
8. I have been informed, agree and understand and consent to the agent supplying all necessary information, as may be required to any tenancy data base/s that they use subject to the tenancy data base/s complying eith the provisions of the Privacy Act.

Applicants Name: _____

Applicants Signature: _____ Dated: ____/____/____

Utility Connection Service



A FREE utility connection service.

Please tick here, and myconnect will call you to help connect your Electricity, Gas, Water, Telephone and Internet services.

Electricity Gas Telephone Internet Pay TV

If this section is complete, I/we:

consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent; acknowledge the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities.

Phone : 1300 854 478 Fax : 1300 854 479
enquiry@myconnect.com.au www.myconnect.com.au

Applicant Signature: _____

Residential Tenancy Application Form

Please fully complete and sign every page of this application. For your application to be processed it must be fully completed.
Please complete a separate form for each adult wanting to be party to the lease agreement

1. Property Applying for

Address: _____
Suburb: _____ Postcode: _____
Lease term: Years _____ Months _____
Date Property is to be occupied ____/____/____
Rent payable for property: _____
Names of other applicants to occupy property: _____

Property manager name: _____
IN No. _____

2. If self-employed please complete the following

Company Name: _____
Company Address: _____
Suburb: _____ Postcode: _____
Business type: _____
Position held: _____
ABN: _____
Accountant name: _____
Accountant phone: _____
Solicitor name: _____
Solicitor phone: _____

3. Personal Details

Title: _____ First name: _____
Initial: _____ Last name: _____
Lease term: Years _____ Months _____
Date of Birth ____/____/____
Current Address: _____
Suburb: _____ Postcode: _____
Drivers Licence Number: _____
State of issue: _____
Car Registration Number: _____
Alternate ID (eg Passport): _____ No. _____
Pension Type: _____ No. _____
Home Phone Number: _____
Mobile Phone Number: _____
Email: _____
Occupation: _____
Employers name: _____
Employers Phone Number: _____
Please provide a contact number you are available on all day
Contact Number: _____
Signed: _____ Date ____/____/____

4.Current Situation

Are you the : Owner Renter
How long have you lived at your current address:
Years _____ Months _____
Name of Landlord/Agent (if applicable) _____
Phone Number: _____
Rent paid per month: _____
Reasons for leaving: _____

Was bond paid in full : Yes No, please specify

5.Previous Rental History

Were you the : Owner Renter
Previous Address: _____
Suburb: _____ Postcode: _____
How long have you lived at your previous address:
Years _____ Months _____
Name of Landlord/Selling Agent _____
Phone Number: _____
Rent paid per month: _____
Reasons for leaving: _____

Was bond paid in full : Yes No, please specify

6.Other Information

Number of persons occupying property:
Adults _____ Children _____
Please specify ages of Children: _____
Do you have pets: No Yes, please specify

7.Next of Kin

Emergency Contact _____ Relationship _____
Address: _____
Phone Number: _____
Mobile Number: _____
Other: _____

12.How did you find out about this property? (Please Circle)

RENT LIST NEWSPAPER WEB SITE OFFICE FOR LEASE BOARD OTHER _____

13.Declaration

I acknowledge that this is an application to lease this property and that my application is subject to the owners approval and the availability of the premises on the due date. I hereby offer to rent the property from the owner under a lease to be prepared by the Agent pursuant to the Residential Tenancies Act 1997. I acknowledge that I will be required to pay rental in advance and a rental bond, and that this application is subject to approval from the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the agent to obtain details of my credit worthiness from the owner or agent of my current or previous residence, my personal referees, any record listing or database of defaults by tenants. If I default under a rental agreement, the agent may disclose details of any such default to any person whom the agent reasonably considers has an interest receiving such information, this may include a tenancy database.

Signed: _____ Date ____/____/____

8.Current Employment Details

Employment Address: _____
Suburb: _____ Postcode: _____
Contact Name _____
Length of current employment:
Years _____ Months _____
Net income: \$ _____ Per week \$ _____ Per Month

9.Previous Employment Details

Occupation: _____
Employers Name: _____
Employment Address: _____
Suburb: _____ Postcode: _____
Employers Phone Number: _____
Contact Name _____
Length of previous employment:
Years _____ Months _____
Net income: \$ _____ Per week \$ _____ Per Month

10.Personal References

1. Reference Name: _____
Occupation: _____
Relationship _____ Phone _____
2. Reference Name: _____
Occupation: _____
Relationship _____ Phone _____

11.If Student, Please complete the following

Place of Study: _____
Course being undertaken: _____
Course length: _____
Enrolment Number: _____
Parents Name: _____ Phone _____
Campus Contact: _____ Phone _____
Course Coordinator: _____ Phone _____
Income: _____
Parents address overseas: _____

I/we do not intend to have a pet in or on the premises without permission in writing from the landlord or the agent.

Declared this _____ Date ____/____/____

Applicant 1 _____

Applicant 2 _____

1. The applicant undertakes to pay a reservation fee of \$ _____
2. If the owner of the premises accepts this application the reservation fee will be credited against rent.
3. If the applicant decides not to take the premises after the owner accepts this application the agent will retain the holding fee in full.

Agents acknowledgment and agreement, no other reservation fee has been received for the premises.

I, the applicant do solemnly and sincerely declare that the above information is true and correct and that I have supplied this information of my own free will, I have inspected the above mentioned premises and wish to take a tenancy of such premises for a period of _____ months from ____/____/____ at a rental of \$ _____ per week and that the rent to be paid is within my means, I also undertake to pay a rental Bond of \$ _____ upon signing by me of the tenancy agreement.

Applicant _____

Privacy Statement

The personal information you provide in this application or collected from other sources is necessary for the agent to verify the applicants identity to process and evaluate the application and to manage the tenancy. Personal information collected about the applicant in this application and during the course of the tenancy if the application is successful may be disclosed for the purpose for which it was collected to other parties including landlords and thier advisors, referees, other agents and third party aoperators of tenancy refernece databases. This privacy statement explains how the agent and owner use and disclose personal information which they hold about you and the privacy rights you have in relation to that information.

A reference in the privacy statement to:

How the owner and agent may use your personal information. The owner and agent may use your personal information in connection with:

- (a) their business, including in connection with:
- (b) the purchase development, sale, and leasing of land including building.
- (c) the proposed sale of an interest in the owner or agents business.
- (d) raising finance in connection with the matters specified in parargraph (b)
- (e) the management of the building and the owners portfolio of land
- (f) Internal reporting.
- (g) Reporting to related entities, financiers and advisers and,
- (h) direct marketing (such as newsletters) and,
- (i) the management and administration of the lease.
- (j) processing of application details through a tenancy database.

To whom Owner and agent may disclose your personal information

The owner and agent may disclose your personal information if they consider it is necessary to do so.

- (a) if required by law or
- (b) to any one or more of the following
- (c) their related entities
- (d) persons in connection with a proposed sale of an interest in the owner or agents business (including purchases of the building)
- (e) any agents engaged by the owner and notified to you.
- (f) contractors and services providers involved in the management and maintenance of the building or any works in connection with the building.
- (g) professional advisors in connection with the lease the premises or the building.
- (h) the owners financiers
- (i) the owners corporation and if relevant the building management committee for the building, any of whom may be located outside Australia.
- (j) Tenancu Databases

Your rights: you need not give the agent any of the personal information it requests. However without information the owner and agent may not be able to provide you with the service you require. You may request access at anytime to personal information which the owner or agent hold about you and ask them to correct it if you believe it is incorrect or out of date.

Privacy Act Acknowledgment

I authorise you to give information to an obtain information from all credit providers and references named in this application.

I confirm that i have read and understand the privacy policy that the lessor/agent has made available to me.

I/we have been advised that a consumer affairs booklet can be obtained from the Office of Fair Trading or Rental Bond Office.

Applicant 1 Signature _____ Date ____/____/____

Applicant 2 Signature _____ Date ____/____/____

In the presence of _____ Date ____/____/____

Applicant identification

It is a requirement that we are able to suitably identify you and listed below are some of the documents etc which would assist in this. NOTE: If you are not able to supply '100 check points' please speak to the property manager.

Score - Circle points you are providing

Your last 4 Rent Receipts	60
Lasy 6 months tenants history	60
Drivers licence	60
Photo ID	60
Passport	60
Minimum two references from previous agent	20
Car Rego, phone, gas, power bills	10
Copy of birth certificate	10

Total points _____

“Bringing People and Property Together”